



Entry Form: Production Team 2023

To be completed by each member of the **production team** (including actors)

Deadline for final submission of short films and entry forms: **11 October 2023**

TITLE OF THE FILM:

YOUR NAME: **Age**.....

School:

Cell phone number: **Contact e-mail address:**

Category: **NARRATIVE** or **DOCUMENTARY** (select one)

Indicate your role/s on the production team (tick only the relevant sections):

- Director of Photography**
- Camera operator**
- Script writer**
- Editor**
- Sound editor**
- Original Score**
- Production Designer**
- Animator**
- Costume Designer**
- Makeup and hair artist**
- Makeup and hair artist**
- Actor**

If you acted in the film, specify your role/s:

Character name / description:

Character name / description:

Character name / description:

Character name / description:

Character name / description:

Other functions / roles:

(If you fulfilled any other function/s in the film – i.e. not specified above – please indicate here)

Function / Role:

Function / Role:

Function / Role:

Function / Role:

Function / Role:

Extra information:

Clifton Film Festival Rules 2023

1. This competition is for high school students only (Grades 8-12; and no one older than 19 years of age may participate).
2. Participants may choose to enter individually or in groups.
3. Entries are free.
4. Each team or individual may enter more than one film.
5. Entry forms:
 - i. The director of each film must complete and submit the 'Official Entry Form' for each film.
 - ii. All other team members must complete a 'Production Team Entry Form'.
6. A separate entry form must be submitted *for each student* featured in a film submitted to this competition, whether the child features as an actor or in any technical capacity, including (but not limited to) director, cinematographer, editor, scriptwriter, production designer, costume designer, makeup/hair artist or animator. The form must be signed by:
 - i. The student; and
 - ii. Both parents / guardians of this young person; and
 - iii. The teacher from the child's school who is responsible for overseeing the student's participation in the Clifton Film Festival.
7. All languages are welcome. However, films not recorded in English require English subtitles.
8. No marketing videos or promotional material will be accepted.
9. Films, including titles, should not exceed 10 minutes. The shorter the better! However, exceptions will be considered (at the discretion of the organisers) if a suitable motivation is submitted along with the film.
10. Entrants must receive NO help from a teacher or parent, or any other adult: the concept, script, shooting and editing must all be produced by the members of the team. Aside from borrowing/obtaining film-making equipment, the student/s are not allowed to get any technical assistance from adults (including parents, acquaintances, teachers and industry professionals). The students are thus responsible for producing ALL of the content of their film/s, including (but not limited to) the following technical areas:
 - Directing
 - Screenwriting
 - Production Design
 - Cinematography & lighting
 - Sound design and editing
 - Original score
 - Editing
 - Animation
 - Makeup & hairstyling
 - Costume Design
11. Adult actors are permitted but their participation should be minimised as far as possible. The majority of the actors should be students of school-going age:

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- Adult actors should have a maximum of 50% screen time; where the story requires more screen time, the director should approach the competition organisers for permission BEFORE submitting the film.
12. All credits must appear at the end of the film, including music which the students have permission to use.
 - When using registered music or published scripts/poems, please specify authorization (e.g. evidence of permission granted by the artist / production company) and/or provide the link to the relevant website. It is always better to produce your own score/soundtrack, but if you choose to use someone else's 'product' you MUST have permission OR it must fall under the realm of Creative Commons AND you must strictly observe the stipulations outlined by the artist (e.g. attribution).
 - Please note: a number of films have been disqualified because students have not observed this rule.
 13. The judges reserve the right to disqualify films in bad taste; if you are unsure of what this entails, approach the competition organisers for clarity BEFORE making and submitting the film.
 14. Films may not feature any gratuitous profanity or scenes which depict children (including teenagers up to the age of 18) in any inappropriate manner.
 15. Students must observe the deadline for submissions: no late entries will be accepted. Films must be delivered in MP4/MOV format on a flash drive to Mr D. Fletcher by 11 October at Clifton College. Alternatively, they may be submitted via www.wetransfer.com
 16. The Clifton Film Festival ("The Ogres") will be celebrated at Clifton on 30 November, when the shortlisted films will be screened and the winners of the various categories will be announced. Please note:
 - The organisers reserve the right to change this date.
 - The organisers reserve the right to postpone or cancel the festival due to exceptional circumstances.
 17. The decisions of the judges will be final.
 18. Each group or individual indemnifies Clifton College of any injury or damage of whatever nature suffered or incurred as a result of participation in this competition.
 19. All films entered in the Clifton Film Festival will be featured on the Clifton Film Academy YouTube site, and may be featured on Clifton's other social media platforms, and I hereby acknowledge that this entry form serves to confirm that I consent to my child's personal information being stored and displayed on the aforementioned platforms, insofar as this forms part of the regulations of the POPI Act.
 20. The films will be featured on the Clifton Film Academy YouTube site on a permanent basis; and may be featured on the school's other social media platforms at any point in the future.
 21. Clifton School is not responsible for, and disclaims any liability for, any loss, liability, injury, expense or damage (whether direct, indirect, incidental, punitive or consequential) of any kind, whether due to negligence or any other cause, which (where applicable) may be suffered from your application in response to the invitation to participate, or due to any action by us in accordance with the competition rules.
 22. Clifton School reserves the right to adapt, postpone, discontinue or cancel this invitation to participate. By such adaptation, postponement, cessation or cancellation, you agree to waive any rights, interests and expectations you may have regarding the invitation to

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participate, and you acknowledge that you have no recourse against Clifton School.

23. If any participant fails to comply with any of the rules of this competition, subject to any other remedy that Clifton School may have, the participant is automatically disqualified.

24. These rules will be interpreted and enforced in accordance with the laws of contract and dispute resolution in the Republic of South Africa.

Declaration:

I hereby declare that I am not older than the age of 19 years old at the point of entering this film for the Clifton Film Festival, that each member of my team is still a student at secondary school and that the work on this project is my/our own. I received NO help from a teacher/parent/adult: the concept, script, shooting and editing were all produced / created / done by me and my team.

Student:

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NAME	SIGNATURE	DATE
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Parent / Guardian #1:

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NAME	SIGNATURE	DATE
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Parent / Guardian #2:

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NAME	SIGNATURE	DATE
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Teacher:

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NAME	SIGNATURE	DATE
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Teacher's email address: